



## Latino Arts Field Trip Teacher FAQ

Are you interested in treating your students to a unique, multi-cultural experience that includes art, music, history, the Spanish language and cultural studies? If so, make a class field trip to Latino Arts, located in the heart of Milwaukee's historic South Side.

Highlights of your visit-- all located here at our campus-- might include:

- Specially priced student matinee-\$8 per person
- Participation in one of our many interactive, hands-on workshops with our visiting visual and performing artists- \$8 per student, plus a \$2 supply fee when applicable
- A visit to a wide range of art exhibits in our Latino Arts Gallery, \$1 per person
- An authentic Mexican or Puerto Rican meal at Café el Sol, at discounted group rate- \$8.50 per person
- Curriculum materials for select exhibits, performances and Hispanic cultural celebrations
- A visit to our Hispanic Heritage Center plus our famous "History of Latinos in Milwaukee" Murals

### Student Performances

**1. What is the cost per student for the student matinees? Do teachers have to pay?**

The student matinee performances are \$8 per person. Any student, parent, teacher, chaperone or bus driver must pay for their seat to the performance.

**2. How many students can I bring to the student matinee?**

We have a capacity of 340 people for the student matinees.



### Gallery Exhibits

**1. Can we view the gallery before or after our educational workshop or student matinee?**

The gallery is available for student groups to view before or after a workshop or matinee. Educational workshops that include creating a craft will view the gallery exhibit during the workshop time. Just mention it when you call to make a reservation in order to reserve a slot for your group.

**2. Can we visit just the gallery?**

Yes, just call our Special Events Coordinator to make a reservation.

**3. How much does it cost to view the exhibit in the Latino Arts Gallery?**

Exhibitions in the Latino Arts Gallery are \$1 per person and open to the public.

### Educational Workshops

**1. How much is an educational workshop? Do teachers have to pay for the workshop?**

The educational workshop fee is \$8 per student, plus a \$2 supply fee when applicable. If teachers are not creating a craft during the workshop they do not have to pay fee.

**2. What craft will the students create during the educational workshop?**

It varies every year. Each artist creates a different craft.

**3. How many students can I bring to the workshops?**

We ask for no more than 50 students because the workshops are interactive and this experience is better in smaller numbers thus is limited.



## Student Meals

**1. Can we have the student meal in Café el Sol? How much per student and per teacher?**

Yes, we do offer the student meal in Café el Sol. The cost is \$8.50 per person.

Please contact our Special Event Coordinator at 414-384-3100 to make a reservation today.

**2. What does the price include?**

The price includes buffet meal, beverage, and gratuity.

**3. How many students can I bring to the student meal?**

We can accommodate up to 110 people in both Café el Sol conference rooms, if available.

**4. What do you serve?**

The student meal includes beef chimichangas, chicken flautas, rice, beans, salad, and soda.

**5. What if students have allergies?**

We need to know of the allergies as soon as possible and can possibly accommodate students.

## Reservations & Additional Artist Information

**1. How far in advance do I have to make reservations?**

We ask that you make reservations as soon as possible. We create contracts (invoices) & the payment deadline is about 1 month before your scheduled visit.

**2. What is the reservation process & policies?**

**Step 1:** Contact the Special Events Coordinator at 414-384-3100 to check availability.

**Step 2:** Confirm a tentative reservation with Special Events Coordinator by providing school group information.

**Step 3:** Wait to receive contract and cover letter from Special Events Coordinator with all visit details.

**Step 4:** Review contract, Sign contract, acquire principal signature, and collect payment in form of check and submit to the Special Events Coordinator.

**3. Do you have information on artists or study guides?**

Please visit our website at [www.latinoartsinc.org](http://www.latinoartsinc.org) Click on "For Teachers" and all our information on the artists is available on this page. You can link to the artists websites directly.

## Sample Field Trip Schedule:

**9 a.m. –9:15 Arrival-School Check In**

We suggest arriving at the facility 15 minutes prior to the start of the event. Upon arrival please send one adult into the facility to confirm your school's registration and check in. Please DO NOT allow your students to enter the building before your school is registered. *We hope to make the check-in and seating process as smooth as possible for you and appreciate your cooperation in this process.*

**9:15-9:45 a.m.**

**View Gallery exhibit**

**9:45-9:55 a.m.**

**Students use restroom (we ask that students remain seated during performance)**

**10-11 a.m.**

**Student Matinee Begins**

**11 a.m.**

**Following the event please remain seated until notified by our staff.**

**11-12:15 p.m.**

**Student Meal in Café el Sol**

**12:15 p.m.**

**Board Bus & head back to school**



**How do I calculate how much it will cost per student to attend this event?**

Matinee: \$8 x # of guests = \_\_\_\_\_  
 Student Meal: \$8.50 x # of guests= \_\_\_\_\_  
 Gallery: \$1 x # of guests= \_\_\_\_\_  
 Bus: bus fee + visit fees= \_\_\_\_\_  
**Total Cost** \_\_\_\_\_

(costs for matinees and student meals need to include students and chaperones)

MUCHAS GRACIAS